

Save the Children

Invitation for Tender

Tender Reference: ITT/ABUJA/PRINTING/2015/001

Save the Children is the world's leading independent organisation for children. We work in 120 countries. We save children's lives; we fight for their rights; we help them fulfill their potential. We work together, with our partners, to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives. We have over two million supporters worldwide and raised 1.6 billion dollars in 2011 to reach more children than ever before, through programmes in health, nutrition, education, protection and child rights, also in times of humanitarian crises.

Save the Children International in Nigeria is inviting submissions of tenders for a contract (s) to provide the following production or printing of Program tools – for the use of Save the Children International Offices in Zamfara, Kebbi and Katsina States.

S/N	ITEM
1	CMAM Register
2	OTP Card
3	RATION Cards
4	OTP Monthly Summary (Carbonized triplicate)
5	MULTICHARTS
6	Book for SC
7	JA- admission criteria OTP
8	JA – discharge criteria OTP
9	JA- admission discharge procedure OTP
10	JA – organization of Stabilization Centre (SC)
11	JA-Preparation of Sugar water
12	JA-anaemia
13	JA-milk prep
14	JA-milk PI
15	JA-milk TP

- 16 JA – F100 Transition Phase
- 17 OTP WEEKLYTALLY SHEET (Carbonized triplicate)
- 18 C-IYCF Support Group Members Register
- 19 C-IYCF Support Group Session Attendance and Monthly Summary
- 20 C-IYCF Monthly IYCF Summary
- 21 C-IYCF One on one Counselling register
- 22 C- IYCF Health Facility Summary Sheet
- 23 C-IYCF – LGA Summary Sheet
- 24 C – IYCF – State Summary Sheet
- 25 F- IYCF Card (front and back)
- 26 F – IYCF Monthly Summary Report
- 27 F – IYCF Tally Sheet (Weekly)
- 28 Hausa IYCF Counselling brochures Nutrition in Pregnancy
- 29 Hausa IYCF Counselling brochures Breastfeeding
- 30 Hausa IYCF Counselling brochures – How to feed a baby after 6 months
- 31 IYCF Counselling Cards (Hausa version)
- 32 Key Messages Booklets
- 33 Trainers manual for Facilitators- C-IYCF facilitators
- 34 Participants Manual
- 35 Complementary Feeding Manual
- 36 Food Demonstration Manual
- 37 Complementary Feeding Recipe Cards
- 38 T-Shirts
- 39 Program Branded Fabric/Cloth/Material
- 40 Bags

Detailed technical specifications are included within the tender documents.

To be eligible to bid for these services, companies must be:

- Registered with Corporate Affairs Commission (CAC)
- Experience with other NGOs/UN.

- Performance record, integrity and ethics, organization and skills, equipment and facilities.

If you are interested in submitting a bid, please contact Save the Children at the following address Nigeria.Tender@savethechildren.org to express your interest and request the tender documents. Tender documents will be sent to you by return. **From March 20th 2015 to April 9th 2015**

OR

**Save the Children Abuja Office:
No 4, Danube Close off Danube Street,
Maitama, Abuja, Nigeria.**

It is recommended to request to collect the tender documents as soon as possible.

Completed tender documents are due to be submitted by **9th April, 2015, 12:00 noon.**
Any bid submitted after this date and time will automatically be disqualified.